

**TABLE VENDORS CONTRACT**  
**2018 DUTTA CORP FAIR HILL INTERNATIONAL**  
**FALL FESTIVAL**  
**OCTOBER 18-21, 2018**

To reserve a vendor space, select the desired size and additional options. Please complete the form and mail the form along with your check payable to Fair Hill International, Inc. to 378 Fair Hill Drive, Elkton, MD 21921. If you have any questions, please contact the Vendor Chairpersons -- Sharyn Wingate or Ruth LaJoie -- at (302) 369-5898 or email [rel23saw@comcast.net](mailto:rel23saw@comcast.net). You can reach the Fair Hill International office at (410) 398-2111, by email at [office@fairhillinternational.com](mailto:office@fairhillinternational.com), or by fax at (410) 398-5020.

**AGREEMENT:**

Fair Hill International, Inc. hereby grants to \_\_\_\_\_ (the "Vendor") the right to a table vendor space within the Fair Hill Country Shops during the Dutta Corp Fair Hill International, **for Saturday and Sunday only, October 20-21**, subject to the following terms and conditions:

1. **2018 Table Vendors:** will pay to FHI an amount of \$100 for an 8ft. table and 2 chairs in a tented area. The Table Vendor Tent will be for Saturday and Sunday, October 20 and 21 **only**. In order to guarantee space, all contracts and checks must be received by FHI **no later than September 15, 2018.** Contracts received by September 1 will guarantee listing in the program.
2. Table Vendors display and selling area is restricted to the 8ft table top area ***ONLY***. Extra supplies must be kept ***UNDER*** the table and ***NOT*** behind or near the 8ft table. **If more space is needed, multiple tables may be purchased or a booth space in the Booth Vendor Tent.**
3. No electricity will be available for Table Vendors.
4. To maintain quality, diversity and balance of the shops, FHI reserves the right to reject any contract on a first come basis and on past performance. FHI reserves the full right to assign to Vendors the location of all contracted spaces.
5. FHI will provide:
  - A. Reasonable security including overnight surveillance by FHI Security from October 17 through 5:00 pm, October 21. Neither FHI nor its agents will be held liable for any loss due to theft or any damage whatsoever, for any reason whatsoever, to vendor's merchandise, other property or representative of the Vendor.
  - B. **FHI will provide each vendor with two (2) complimentary general parking and general admission passes for the duration of the event. NO parking behind the tent will be available.**
6. The Vendors will be responsible for:
  - A. Any expense in connection with the Vendor's merchandise set up or tear down.
  - B. Obtaining a Maryland permit of business license if required
  - C. Collection and payment of all Maryland state sales tax incurred by Vendor (if applicable)
  - D. Returning of all tables and chairs
  - E. Remaining open during all FHI business hours, including 30 minutes after the completion of that day's competition.
  - F. All trash is to be placed in the dumpster in back of the Booth Vendor tent. Vendor space is to remain trash free. Vendor space must be cleaned-up and completely trash free when leaving on Sunday. **Trash is to be removed and placed in the dumpster located behind the Booth Vendor Tent, or in available trash cans, and not left in the Table Vendor tent. Place all cardboard trash in the recycling dumpster in the parking lot on Gallaher Rd.**
7. The name and address of the Vendor will be listed in printed promotional material applicable to the event and in the official program. Contracts received by August 1, 2018 will entitle Vendors to a website link with the FHI website.
8. The Vendor hereby releases and indemnifies FHI and its representatives and agents from any and all liability, loss, cost or expense arising out of or in connection with the presence of the Vendor on the FHI grounds or its conduct of business thereon, except that such indemnity shall not apply to such liability, loss, damage, cost or expense caused by FHI willful misconduct or gross negligence.
9. Vendors who wish to combine cost of the vendor space with additional sponsorship may do so by private contract. Please call the FHI office as outlined above to arrange for additional benefits.
10. **Hours of Business**

Saturday, October 20, 2018	8:00am to 6:00pm (or 30 minutes after the completion of that day's competition)
Sunday, October 21, 2018	8:00am to 6:00pm (or 30 minutes after the completion of that day's competition)

**11. Hours of Set Up**

Vendors' vehicles will be allowed access through the main gate for set-up or restocking on Saturday or Sunday between the hours of 6:30am and 7:30am ONLY. Vendors may make arrangements with Sharyn Wingate or Ruth LaJoie to set-up their table(s) on Friday evening between 5pm and 7pm.

Table Vendors who arrive after 7:30am on Saturday and Sunday will need to hand cart their items from the parking area to the Table Vendor tent inside the gates. Table Vendors will be able to have their vehicles on the FHI grounds for the breakdown of their space **1 HOUR** past the completion of the competition on Sunday.

Friday, October 19, 2018	By Arrangement ONLY (contact vendor chairs)
Saturday, October 20, 2018	6:30am to 7:30am
Sunday, October 21, 2018	6:30am to 7:30am

\*\*Vendors' vehicles must display a **VENDOR HANGTAG**.  
 \*\*Individual vendors need **WRIST BANDS**.

**TABLE SPACE RENTAL WITH TENT COVERAGE**

Merchandise (Please Check All That Apply):

Tack	Pottery
Clothing	Books
Riding Apparel	Art
Accessories	Services
Jewelry	Food _____
Feed	Gifts _____
Other _____	

**QUANTITY**

**COSTS**

_____ 8 Ft. Table with 2 chairs @ \$100.00 for weekend	\$_____
TOTAL ENCLOSED	\$_____

**SHOP OWNER SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Please print clearly or type the following information for our files and advertising purposes:**

Company/Shop Name: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Cell: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Cell \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Mailing address for credentials, if different from above:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Website: \_\_\_\_\_

Email: \_\_\_\_\_

Product and/or service to be exhibited:

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**2018 Dutta Corp Fair Hill International**

Are you a sponsor?      \_\_\_ Yes    \_\_\_ No

Would you like Sponsor Information? \_\_\_\_\_

How were you referred to Dutta Corp FHI Fall Festival 2018? \_\_\_\_\_

List below any vendor you would like us to contact in your name:

Name of Shop: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Shop: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

PLEASE MAKE CHECK PAYABLE TO:

FAIR HILL INTERNATIONAL, INC., 378 Fair Hill Drive, Elkton, MD 21921

\*\*Keep a copy of the contract for your reference.

**Agreed and Accepted:**

**FHI REPRESENTATIVE SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_